

Internal Change Assessments are used to assess changes that occur over time, within the youth and/or family.

I. TEST ASSESSMENTS

1. CHILD BEHAVIOR CHECKLIST – CBCL

- The CBCL is to be ordered directly from ASEBA at www.ASEBA.org.
- The CBCL/6-18 obtains parents' reports of children's competencies & problems.
- Latino Spanish CBCL/6-18 available.
- PACKAGE OF 50 FORMS FOR \$30.

2. FACES IV

- The FACES IV can be printed from the sample provided at no charge (Available in Spanish upon request)

II. WHO COMPLETES THE TEST ASSESSMENTS?

1. CHILD BEHAVIOR CHECKLIST – CBCL

- The Parent/Caregiver will complete the pre and post-test
- If both Parents/Caregivers are present, have them collaborate together to complete only one pre and post-test
- The same Parent/Caregiver who completes the pre-test must complete the post-test

2. FACES IV

- The Youth and Parent/Caregiver will each complete the FACES IV pre and post-test
- The same Youth and Parent/Caregiver who completes the pre-test must complete the post-test

When to administer, send in to PLL, and share with the family the Pre and Post-tests results

When to Administer the Pre-test	When to Administer the Post-test
<ul style="list-style-type: none"> All Pre-tests must be administered BEFORE the first PLL session (<i>typically Group 1 or a family therapy coaching session if that is occurring prior to Group 1</i>). <p><i>**A new pre-test must be administered if a family drops out after attending only one session and then re-engages 6 or more months later</i></p>	<ul style="list-style-type: none"> All Post-tests must be administered at the final family therapy coaching session. <p><i>**The date on the post-test should match the date of the final family therapy coaching session</i></p>
When to Send Tests to PLL	
<ul style="list-style-type: none"> <u>Shortly after</u> you have administered a pre- or post-test, send to PLL to ensure that you are able to download and print the dashboard report in time for the Phase II family therapy coaching session or in time for the first callback (This ensures fidelity to the PLL model) Remember to include the Cover Sheet that lists the data being sent 	
When to Share Test Results with the Family	
<ul style="list-style-type: none"> Pre-test results (Dashboard Report) are shared with each family during their Phase II Family Therapy Coaching Session (see Coaching Manual #1, pp. 95-102) Post-test results (Dashboard Report) are shared with each family during their first callback (see Coaching Manual #1, pp. 146-150) 	

Test Assessments may be either faxed, scanned & Emailed or uploaded to the PLL Private Server through Filezilla*

FAX tests to:

Sharon Mills
 PLL Clinical Administrative Assistant
 Fax# 866-888-4887

Scan & Email tests to:

smills@gopll.com

Direct all questions to Sharon Mills at 419-512-1342

*See your PLL consultant for instructions if choosing to use Filezilla

REMEMBER

- ✓ Be sure the youth's name is on each assessment pertaining to that youth (first & last name). The youth's name must be the exact same as used in the PLL data base
- ✓ Be sure that each assessment is dated
- ✓ Be sure each assessment is clearly marked which test it is in terms of Pre or Post-test
- ✓ Be sure each instrument clearly indicates the family member filling it out (Youth (identified client) or Parent/Caregiver)
- ✓ Carefully review each assessment prior to sending to PLL to ensure that the assessment is completed entirely
- ✓ NEVER leave assessments with the family to complete outside of your presence!