

Rhode Island PLL Entrance to Exit Checklist

Date	Event
Foundations	
	Date Therapist Received Case
	Genogram Completed
	Participation and Agreement Signed
	Family Function Assessment (FFA) Completed (Pre-Test)
	Child Behavioral Check List (CBCL) Completed (Pre-Test)
	Faces IV Completed (Pre-Test)
	Readiness Scale Completed (Pre-Test)
	CAFAS - (Pre-Test)
Intensive	
	Met via phone with residential and aftercare staff to ensure that all are in agreement that youth is on track for Early Release.
	Time: Scheduled Benchmark Meeting (Scheduled 1 month prior to Benchmark Meeting)
	All parties <u>informed</u> of scheduled Benchmark meeting <input type="checkbox"/> Parents <input type="checkbox"/> Aftercare-Probation Officer <input type="checkbox"/> Local Education Authority (LEA) <input type="checkbox"/> Residential Staff <input type="checkbox"/> Mentor <input type="checkbox"/> Social Worker <input type="checkbox"/> Other
	Develop and Review Skeletal Playbook with family – no signatures yet
	Post Family Function Assessment (FFA) (Post-Test) – 5-7 days Prior to Benchmark (sent to John)
	Post Readiness Scale Completed (Post-Test) – Sent to John – 5-7 days prior to Benchmark (sent to John)
	Post CAFAS (Post-Test) 5-7 days prior to Benchmark (Scored Internally)
	All Parties informed or Reminded of Benchmark meeting (reminder calls)
	Benchmark Meeting took place
	Community Based Action Team (CBAT) created (Mentors, Transitional Case Manager, School, Job placement, GED, Business Community, Etc.
	If ACE, court hearing scheduled and all parties notified
	If ACE, court hearing attended and release approved
Transitions	
	Final Playbook is completed with signatures 7-14 days prior to residential program exit
	CBAT Team Assembled
	Actual day youth released into community
Aftercare	
	Post-Post Family Function Assessment (FFA) Completed
	Post-Post Readiness Scale Completed (Post-Post-Test)
	Post- Post CAFAS
	Post Child Behavioral Check List (CBCL) Post Completed
	Post Faces IV Completed Post Completed
	Recommendation for Early Release from Community Supervision (Date Requested for:)
	If ACE, court hearing scheduled and all parties notified
	If ACE, court hearing attended and release approved
90 Days Post Discharge Relapse Prevention	
	30 Day Scheduled on
	60 Day Scheduled on
	90 Day Scheduled on

Rhode Island PLL Benchmark Meeting Agenda

- I. Introductions
- II. Youth reads goals to group
- III. Residential staff provides overall progress
- IV. Mental Health Counselor provides progress report
- V. Substance Abuse Counselor provides Progress report
- VI. Educational Staff (Residential) Provides progress report
- VII. PLL Therapist Provides specific information on the following:
 - Parent Participation in Group
 - Family Participation in Family Counseling
 - Provides Results of the Pre-Post Functional Family Assessment (FFA)
 - Provides Results of the Pre-Post Readiness Scale
 - Provide results of the Pre-Post CAFAS
 - Family is asked to report of how has PLL and Residential program been helpful so far and what has changed positively
- VIII. Residential Psychiatrist indicates if the youth will receive an “Early Release” and the tentative release date will be provided at meeting.
 - *ACE must have court involvement – about the third month of care, at some point the youth has to go before the judge status hearing –Further Order of the Court (FOC)*
 - If Early Release is recommended then go to Step IX – If early release not recommended then go to bullets below:
 - Be open and honest as to why an earned release was not possible.
 - Make sure youth and family clearly understand why and what changes must be made prior to the next benchmark meeting.
 - Schedule next benchmark meeting at this meeting
- IX. Aftercare representative reviews specific court ordered requirements and Supervision Agreement.
- X. PLL reviews Playbook (must not conflict with aftercare court order and supervision agreement)
- XI. Congratulate both the Parent and Child on their efforts and adjourn